

**REGULAR MEETING**

**TOWN BOARD AGENDA – DECEMBER 13, 2016**

**PLACE:**

**TOWN HALL**

**TIME:**

**7:00 PM**

**"Happy Holidays"**

**ORDER OF BUSINESS**

**MEETING CALLED TO ORDER**

**PLEDGE TO THE FLAG**

**SUPERVISOR'S PROCLAMATIONS & REPORTS**

**ROLL CALL**

**TOWN BOARD REPORTS**

**APPROVAL OF THE MINUTES**

Approve the Minutes of the November 15, 2016 Regular Meeting.

**PUBLIC HEARINGS**

1. Public Hearing to consider two (2) Sewer Improvement areas along Rt. 6 to be known as the Cortlandt West Sewer Improvement Area and the Cortlandt Central Sewer Improvement Area.
  - a) Close Hearing
  - b) Adopt a Negative Declaration
  - c) Establish two (2) Sewer Improvement Areas

**HEARING OF CITIZENS – AGENDA ITEMS ONLY**

**BID REPORTS**

**REPORTS**

For the month of November from the Recreation Department, the Office for the Aging, Purchasing Department, Receiver of Taxes and the Town Clerk.

**OLD BUSINESS**

**Receive and File the following:**

1. Report from DES with respect to traffic issues in Lake Allendale; and Amend the V&T Code for a stop sign.
2. Letter to the Westchester County Planning Commission with respect to the Indian Brook Watershed Plan.
3. Scope of expanded studies for the EAF with respect to Cortlandt Pitch; and refer to the Planning Board.

**NEW BUSINESS**

**Receive and File the following:**

1. Letter/Petition from residents of Aberdeen Road with respect to safety issues; and refer same to DES and the NYS and County Police Departments.

**RESOLUTIONS:**

1. Appoint Martha Sabogal as Senior Account Clerk to fill a vacancy in the Comptrollers Office.
2. Appoint Teresa Cioffoletti as Senior Clerk to fill a vacancy in DES.
3. Authorize amending the Temporary Service List.
4. Authorize a Leave of Absence for a DOTS employee.
5. Authorize staff to develop a job description and review the Civil Service List with respect to a DES Parks Ranger.

6. Authorize staff to develop a job description and review the Civil Service List with respect to a part time Crossing Guard.
7. Re-Appoint Tino Martin and Peter Ruvolo as members of the PRC Board and Appoint Ryan Beiber as a student member.
8. Authorize a License Agreement with respect to a fence on town owned property at 63 Mountain Trail.
9. Authorize a Contract with respect to claims for auto, liability and casualty insurance.
10. Adopt an Investment Policy and Guidelines with respect to the Town.
11. Authorize the Settlement of a Tax Certiorari with respect to Verizon New York Inc.
12. Adopt the 2017 Town Board Meeting schedule.
13. Adopt the Standard Work Day and Reporting Resolution for the NYS Retirement System.
14. Authorize the 2017 Contract for EAP Services.
15. Authorize the following with respect to the Department of Technical Services:
  - a) Solicit bids with respect to Streetscape Improvements from Riverview to 5<sup>th</sup> Street in Verplanck.
  - b) Contract for soil borings with respect to a water transmission line.
  - c) RFP's for lake management services with respect to Westchester Lake/Wallace Pond.
16. Authorize the following with respect to the Department of Environmental Services:
  - a) Installation of street lighting on James Street in Verplanck.
  - b) Storage and assessment of lighting for Cortlandt American Little League.
  - c) Repair/replacement of sections of Town Hall roof.
17. Schedule a Public Hearing for January 24, 2017 to consider Agreements with various fire departments with respect to fire protection services (Continental Village Fire Department, Montrose Fire Department and the Village of Croton).
18. Authorize Budget Transfers for year end by the Comptroller.

**ADDITIONS TO THE AGENDA**

**BUDGET TRANSFERS**

**REPORTS FROM VARIOUS DEPARTMENTS**

**REPORTS FROM STANDING & SPECIAL COMMITTEES**

**SECOND HEARING OF CITIZENS**

**ADJOURNMENT**

**NEXT TOWN BOARD MEETING**

**January 24, 2017 - 7:00 pm**  
**Town Hall Web Site address: [www.townofcortlandt.com](http://www.townofcortlandt.com)**